



2026–2027 Identity Verification

A. Student Information

Last Name	First Name	Date of Birth	VCU V# (9 digits)

B. Identity Verification

You must appear in person at the institution to verify your identity by presenting valid, government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport (military IDs are not acceptable). The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

If you are unable to appear in person, this requirement may also be satisfied with a Notary Public or on a video call with an authorized official in the Student Financial Management Center.

Identity Verification

(Must be completed in the presence of an authorized official of VCU's Student Financial Management Center (either in person or via video call), or completed in the presence of a Notary Public.)

I certify that I _____ am the individual signing this form.

Student Signature:

Date:

Notary Certificate of Acknowledgement

(Complete this section only if the identity verification is completed in the presence of a Notary Public.)

State	
City/County	
Date	
Notary's Printed Name	
Printed Name of Signer	
Type of Original Government-Issued Photo ID Provided	

WITNESS my hand and official seal. The above-named person personally appeared before me and proved to me, on the basis of satisfactory evidence of identification, to be the person who signed the foregoing instrument.

Notary Signature	
Commission Expiration Date	

Authorized VCU Official Certificate of Acknowledgement

I, _____, confirm that the student appeared before me, provided me their _____, to photocopy and attach.

VCU Official Signature

Date

Return original document and copy of ID presented to:

VCU Student Financial Management Center

Harris Hall
1015 Floyd Ave
Box 843026
Richmond, VA 23284-3026

This form can only be accepted in its original state and must be received through mail or dropped off in person.

Copies will not be accepted and this form should not be faxed or emailed.